

# CEP Event Request Submission Form

Please fill out the form below to request an event to be added to our calendar. Once complete, save this form and email it to **Jim@OcalaCEP.com**. If you have created a flyer for your event, please send it as an attachment along with this event request submission form.

**Company Name:**

**Contact Name:**

**Event Start Date (MM/DD/YYYY):**

**Event End Date (MM/DD/YYYY):**

**Event Start Time:**

**Event End Time:**

**Event Description, details and additional information:**

**Location Directons:**

**Physical Address:**

**Phone Number:**

**Special Registration Link:**